[Inter.link](#) Supplier Screening Questionnaire 2023

This is a questionnaire created for [Inter.link](#) Suppliers with the purpose of ensuring that all our Partners' and Suppliers' activities align with our views, policies as well as values we stand for – hence a strong emphasis on sustainable activities.

This questionnaire is being used as a screening tool for our potential Partners and Suppliers. In addition, [Inter.link](#) requires all current and active partners to provide up-to-date data and answers annually. This helps to maintain transparency and enables setting a direction for future improvements.

The data is only used for selection and monitoring purposes and data will only be shared internally within the company. In case Suppliers do not reach an adequate level of quality with their answers, [Inter.link](#) holds the right to step back from further negotiations, and also to terminate the already existing contract in case there is a decrease in the quality of results over time. Exceptions can be made in case Suppliers can present a detailed and reliable plan and timeline for actions that would improve their overall score on the questionnaire. More details can be found in our Supplier Code of Conduct.

Please send any additional documents to the email: nicol@inter.link & hello@inter.link

In case you do not have some of the answers because you do not measure it or for some other reasons, please indicate in writing in the answer area.

Note: As [Inter.link](#) wants to keep itself to standards set by B Corporations, some questions are aligned with topics included in the B Corp Impact Assessment.

In this questionnaire we as [Inter.link](#) will collect personal data of your organization's personnel that is in charge of topics related to sustainability and/or customer management. The processing of these personal data is necessary for the performance of our contracts with your organization or prior to entering into a contract with your organization (Article 6(1)(b) GDPR). The collected personal data include the name, position and contact details of the relevant personnel. The collected personal data are being kept for up to 1 (one) year after filling out this questionnaire. For further information regarding data privacy please refer to our privacy policy at https://inter.link/privacy/

1. Name of company: *

2. Address *

3. Short description of products and/or services provided by the
   company *

4. Name of the survey filler *

5. Title of the survey filler *

6. Head of sustainability/main sustainability contact at the company *

7. Contact information of the Head of Sustainability/main Sustainability contact at the company *

8. Date of self-assessment *

Please input date (dd/MM/yyyy)

9. Can you please describe the ownership structure of the company? (list legal entities of financial and voting interests) *

10. Can you please list the board of directors/share the governance chart of the company?

11. Percentage of owners that are male/female/other - if this is something you do not track, please write n/a *

12. Ethnic diversity across owners in % - if this is something you do not track, please write n/a *

13. Number of employees *

14. Percentage of employees that are male/female/other - if this is something you do not track, please write n/a *

15. Ethnic diversity across employees - if this is something you do not track, please write n/a *

16. List of all subcontractors that contribute to the services/goods sold to Inter.link (name and address) - can provide a list via email *

17. Are all operational activities in compliance with national and global environmental laws and regulations? *

○ yes

○ No

○ Other

18. Please list all up-to-date environment related certifications of the company, as well as relevant third-party standards like Fair Trade, FSC , MSC , Cradle to Cradle, USDA Organic, TÜV etc. *

19. Does the company have established environmental targets and objectives to improve environmental performance? *

   ◯ Yes

   ◯ No

   ◯ Other

20. If yes, what are these? If no, please write n/a.

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21. Does the company have an annual review about its environmental performance? *

   ◯ Yes

   ◯ No

   ◯ Other

22. How often is the company subjected to quality assurance reviews?
*

○ We do not have quality assurance review

○ Once every 3 years

○ Once every 2 years

○ Once every year

○ Twice every year

○ Other

23. How often is the company subjected to third party audits? *

○ We do not have 3rd party audits

○ Once every 3 years

○ Once every 2 years

○ Once every year

○ Other

24. In case you have a 3rd party auditor, please include the name here.
If not, please answer n/a. *

[   ]

25. Does your company have lifecycle assessment reports prepared for the sold goods and services? If yes, please attach the documents via email that describe the LCA of the products and services sold to Inter.link. *

    ○ Yes

    ○ No

    ○ Other

26. Does your company have a screening process or evaluation of significant suppliers for social and environmental impact? *

    ○ Yes

    ○ No

    ○ Other

27. Does the company have written policy encouraging environmentally preferred products and practices for employees? *

    ○ Yes

    ○ No

    ○ Other

28. Does the company monitor its energy use and greenhouse gas emissions? *

◯ Yes

◯ No

◯ Other

29. What is the total annual GHG emissions in the most recent year measured (enter in total metric tons CO2 equivalent)? (defined by GHG Protocol- https://ghgprotocol.org) *

30. What is the annual Scope 1 GHG emissions in the most recent year measured (enter in total metric tons CO2 equivalent + year)? (defined by GHG Protocol- https://ghgprotocol.org) *

31. What is the annual Scope 2 GHG emissions in the most recent year measured (enter in total metric tons CO2 equivalent+ year)? (defined by GHG Protocol- https://ghgprotocol.org) *

32. What is the annual Scope 3 GHG emissions in the most recent year measured (enter in total metric tons CO2 equivalent + year)? (defined by GHG Protocol- https://ghgprotocol.org) *

33. What is the amount of CO2 emissions of the goods sold to Inter.link (in case of products sold eg. hardware)? Please answer n/a in case of selling services. *

34. What is the amount of CO2 emissions of the services sold to Inter.link (eg. in case of service suppliers)? Please answer n/a in case of selling goods. *

35. If your company has goals and targets to reduce GHG emissions, please list these targets. If no, please write n/a. *

36. Have you met your reduction targets set during the last reporting period? *

◯ Yes

◯ No

◯ Other

37. Please share the date by which you plan to be carbon neutral for Scope 1 & 2

Please input date (dd/MM/yyyy) 🗓️

38. Please share the date by which you plan to be carbon neutral for Scope 1 & 2 & 3

Please input date (dd/MM/yyyy) 🗓️

39. Please share the date by which you plan to be net zero *

Please input date (dd/MM/yyyy) 🗓️

40. If you have reached carbon neutrality, please indicate the certificate type and identification number that proves this. *

41. If you have reached net zero, please indicate the certificate type and identification number that proves this *

42. What is the amount of energy consumption (kWh) of the goods sold to Inter.link (in case of products sold eg. hardware)? Please write n/a in case of selling services. *

43. What is the amount of energy consumption (kWh) of the services sold to Inter.link (eg. in case of service suppliers)? Please write n/a in case of selling goods. *

44. What % of energy is covered by green and renewable energy of the total consumption? *

45. In case of the green energy, where is the energy sourced from? (wind, solar or any other forms?) *

46. If applicable - What is the composition of the energy powering the datacenters? (% of electricity, gas, coal, diesel) Please answer 'not operating datacenters' when that is the case. *

47. If applicable – Do you have any data centers that are 100% powered by green energy? If yes, please list them. Please answer 'not operating datacenters' when that is the case. *

48. If not, is it possible to get all our services and devices powered by 100% certified green energy? Please answer 'not operating datacenters' when that is the case. *

49. Do the data centers have any official commitments towards becoming carbon neutral and and if yes, by which year? Please answer 'not operating datacenters' when that is the case. *

50. Do the data centers have any official commitments towards becoming net zero and and if yes, by which year? Please answer 'not operating datacenters' when that is the case. *

51. Do the data centers have any official commitments towards 100% relying on green energy and and if yes, by which year? Please answer 'not operating datacenters' when that is the case. *

52. Does your company monitor and manage your water usage? *

○ Yes

○ No

○ Other

53. Total water use (liters) during the last 12 months: *

54. Do you have set targets to reduce water consumption? *

   ⭕ Yes

   ⭕ No

   ⭕ Other

55. If yes, what are the targets? If no, please answer n/a. *

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56. What is the amount of water consumption (in liters) of the goods sold to Inter.link (in case of products sold eg. hardware)? Please write n/a in case of selling services. *

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57. What is the amount of water consumption (in liters) of the services sold to Inter.link (eg. in case of service suppliers)? Please write n/a in case of selling goods. *

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58. Does your company monitor and manage your waste production? *

○ Yes

○ No

○ Other

59. Does the company have policies/procedures to reduce or eliminate pollution and waste in its operations? *

○ Yes

○ No

○ Other

60. Does the company have policies/procedures to manage and dispose of hazardous waste (if applicable), wastewater, solid waste, and airborne emissions? *

○ Yes

○ No

○ Other

61. Can your company verify that your hazardous waste is always disposed of responsibly? This includes batteries, paint, electronic equipment, etc. *

62. Please list the hazardous materials that you work with within your supply chain and are connected to the services/goods sold to Inter.link. *

63. Please select all critical raw materials that can be found in your products sold to Inter.link (https://www.crmalliance.eu/critical-raw-materials) *

- [ ] n/a - we sell services to Inter.link

- [ ] Antimony

- [ ] Baryte

- [ ] Bauxite

- [ ] Beryllium

- [ ] Bismuth

- [ ] Borates

- [ ] Cobalt

- [ ] Coking Coal

- [ ] Fluorspar

- [ ] Gallium

- [ ] Germanium

- [ ] Hafnium

- [ ] HREEs

- [ ] Indium

- [ ] Lithium

- [ ] LREEs

- [ ] Magnesium

- [ ] Natural Graphite

- [ ] Natural Rubber

- [ ] Niobium

- [ ] PGMs

- [ ] Phosphate Rock

- [ ] Phosphorous

- [ ] Scandium

- [ ] Silicon Metal

- [ ] Strontium

- [ ] Tantalum

- [ ] Titanium

- [ ] Tungsten

- [ ] Vanadium

- [ ] None

☐ Other

64. QuestionWhat is the amount of waste generated (lbs or metric tonnes) of the goods sold to Inter.link (in case of products sold eg. hardware)? Please write n/a in case of selling services. *

65. What is the amount of waste generated (lbs or metric tonnes) of the services sold to Inter.link (eg. in case of service suppliers)? Please write n/a in case of selling goods. *

66. Do you have set targets to reduce the volume of waste generated? *

○ Yes

○ No

○ Other

67. If yes, what are these targets? If no, please write n/a. *

68. Please indicate if the following statements are true for your company (yes/no):

Employment of workers under the age of 15, use of workers who are currently prisoners, or other practices that are relevant to risk of forced labor *

○ Yes

○ No

69. Operation in internationally recognised conflict zones *

○ Yes

○ No

70. Practices or outcomes that produced substantial negative impacts regarding human rights, labor conditions, or local communities *

○ Yes

○ No

71. Practices or outcomes that produced substantial negative environmental impact *

○ Yes

○ No

72. Are you located in low-income communities or create employment opportunities for other chronically underemployed populations?

    (IRIS Glossary Term: Low Income Area: A geographic area (neighborhood, village, other region) where the median family income is less than 80% of the median family income of the surrounding vicinity. & Chronically underemployed populations include those who are unable to find work due to extreme poverty, homelessness, family instability, mental illness, criminal history, and disabilities. - Source: B Corporation Assessment). *

    ◯ Yes

    ◯ No

73. Are the company's activities in compliance with applicable labor laws and regulations (eg. working hours, minimum wage, etc.) *

    ◯ Yes

    ◯ No

74. Does your company have a policy against modern slavery and human trafficking? (this may form part of your company's wider CSR policy) *

    ◯ Yes

    ◯ No

75. Are the company's activities in compliance with applicable health and safety regulations (eg. Employee training, risk analysis, mitigation processes etc.) *

○ Yes

○ No

76. Does your company have a regularly monitored anti-corruption code of conduct documenting your anti-corruption and bribery policies and procedures? *

○ Yes

○ No

77. Does your company have regularly monitored anti-harassment policies and mitigation processes? *

○ Yes

○ No

78. Does your company have regularly monitored anti-discrimination policies and mitigation processes? *

○ Yes

○ No

79. Company is engaged in sensitive practices that may cause social or environmental harm, or are subject to stakeholder concern *

◯ Yes

◯ No

80. Company had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for environmental management penalties. *

◯ Yes

◯ No

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